AURA EDU

Students & Academic Support

AURA EDU

(A Project of Aura Group of Companies)

INTERNSHIP OFFER LETTER

To: Zunaira Ehsan

Date: 26 April 2026

Subject: Offer of Internship – **Teacher (Intern)**

Dear Zunaira Ehsan,

We are pleased to offer you the position of **Teacher Intern** at Aura Edu for a duration of **Three (3) Months.** This internship is designed to provide practical teaching experience, content creation skills, and exposure to modern digital education platforms.

INTERNSHIP DETAILS

Position: Chemistry Teacher

Duration: 3 Months

Type: Hybrid Internship (On-site + Remote)

Location: Incubation Center

Assigned Class/Subject: Chemistry (first year)

ROLES & RESPONSIBILITIES

During the internship, you will be responsible for:

- Recording educational lectures for assigned subjects/classes
- Preparing lesson plans, notes, and teaching material
- Assisting in development of academic content and curriculum
- Ensuring clarity, engagement, and quality in teaching methods
- Supporting YouTube-based educational content creation
- Meeting deadlines for lecture submissions and academic tasks

TRAINING & LEARNING OPPORTUNITIES

This internship will provide:

- Hands-on teaching experience
- Exposure to digital education platforms (YouTube, online learning)
- Content creation and presentation skills
- Academic planning and structured teaching methods
- Opportunity to build a professional teaching portfolio

TERMS & CONDITIONS

- This is an unpaid internship
- Regular attendance (on-site & online) is mandatory
- All assigned lectures must be submitted on time
- Professional behavior and discipline must be maintained
- Internship may be terminated in case of misconduct or negligence
- All guidelines provided by Aura Edu must be strictly followed

CONTENT & CONFIDENTIALITY

- All lectures, notes, and materials created will be the property of Aura Edu
- Interns are not allowed to upload or share content on personal platforms
- Recorded lectures will be published on Aura Edu's official platforms (e.g., YouTube)
- Any confidential academic material must not be shared externally

FUTURE OPPORTUNITIES

- High-performing interns may be considered for paid teaching roles
- Opportunity for long-term collaboration within Aura Edu
- Performance-based growth and recognition

CERTIFICATION

Upon successful completion of the internship, a Certificate of Completion will be awarded based on performance and evaluation.

ENGAGEMENT (OPTIONAL)

Interns are encouraged to engage with Aura Edu platforms and may voluntarily share their learning journey or experience on social media.

Best Regards,

Syeda Tehmina Zainab

Syeda Tehmina Zainab
CEO & Founder
Aura Group of Companies

INTERNSHIP ACCEPTANCE

I, zunaira Ehsan, hereby accept the terms and conditions of this internship.

Signature: _____

Date: _____

FOR AURA EDU